

TOWN OF CHESTER PARKS AND RECREATION
2015 SUMMER CAMP
HELD AT CHESTER ACADEMY
64 HAMBLETONIAN AVE

DROP OFF AND PICK UP INFORMATION

At morning drop off, the camp staff will be waiting outside to receive your children. Please follow the arrows to keep traffic flowing. If possible, please just pull up to the curb and allow your child to get out of the car. There is no need to park.

At pick up, we require all parents to come into the gymnasium to sign out their campers promptly at 2:30pm. Campers will not be ready for dismissal before 2:30 due to afternoon announcements and distribution of arts and crafts projects.

Below is some additional information we need you to know:

Late Campers and Early Pick-ups: Parents must come to the camp office located by the Gym area. All campers must be signed in or out at the camp office. Please write a note for early pick-up and we will try to have your child waiting in the camp office.

Late pick-up: While we understand that "things happen", please make every effort to pick up your camper by 2:30pm. If you are going to be late, please call the camp office to let the staff know (phone number to follow). When we have a late child, we must pay a counselor to stay until the child is picked up. Anyone picking his or her camper up after 2:40pm will be charged a late fee of \$10.00 per half hour as follows: 2:40pm to 3:10pm will be a \$10.00 fee; 3:10pm to 3:40pm will be a \$20.00 fee, etc.

If the camper has not been picked up by 3:00pm and we have not received a phone call from you, and we cannot contact you, we will call the emergency contact(s) listed on your child's registration form. After 3:30pm, if we have been unable to contact anyone, we will contact the Town Police for assistance.

Emergency Plan: While we do not foresee any emergency situations, if the summer camp were required to evacuate from the Chester Academy for any reason, we would walk the campers to the Chester Elementary School, and remain there until otherwise instructed.

PLEASE NOTE:

- 1) CAMP IS CLOSED ON JULY 3rd IN OBSERVANCE OF THE FOURTH OF JULY.
- 2) THE LAST DAY OF CAMP (AUG 7) CAMPERS WILL BE DISMISSED AT 11:30.

Thank you in advance for you cooperation in these matters. It will help our summer camp run more smoothly. If you have any questions or concerns regarding this information, please contact us at 469-7000 ext. 8.